

Local Agency Formation Commission Of Colusa County Schedule of Fees and Deposits

1. Action

Annexation of single-family residence for reasons of public health or safety	\$ 1,000 Initial Deposit toward Project Cost
Annexation/Detachment/Reorganization	\$ 2,000 Initial Deposit toward Project Cost
Consolidation	\$ 2,000 Initial Deposit toward Project Cost
Dissolution	\$ 2,000 Initial Deposit toward Project Cost
District Formation	\$ 5,000 Initial Deposit toward Project Cost
Out of Agency Service Contract Requests	\$ 700 Initial Deposit toward Project Cost
Disincorporation	\$ 5,000 Initial Deposit toward Project Cost
Incorporation	\$15,000 Initial Deposit toward Project Cost
Reconsideration of a LAFCo Determination	\$ 1,000 Initial Deposit toward Project Cost
Sphere of Influence Amendment	\$ 2,000 Initial Deposit toward Project Cost
Use of Latent Powers	\$ 1,000 Initial Deposit toward Project Cost
Other Actions	\$ 700 Initial Deposit toward Project Cost

Note: All deposit amounts are subject to increase, if the Executive Officer determines that the magnitude of the project justifies the increase.

- A) All deposits are initial payments toward the total cost of processing ("project cost"). Project cost is defined as staff time plus materials. Staff charge-out rates are listed below, and include personnel costs plus a percentage of LAFCo administrative overhead. Materials include, but are not limited to, charges for advertisement of hearings, petition reviews, as well as fees charged for project reviews by affected agencies.
- B) Applicants are also responsible for payment of appropriate State Board of Equalization fees, County Surveyor fees, County Elections Department costs, Mailing Labels, EIR preparation fees, Mapping, Fish and Game fees, and County Recording Fees. A schedule of processing fees for the State Board of Equalization is included in the LAFCo application packet.
- C) Staff time will be monitored against the deposit on file with LAFCo; if the cost of processing an application begins to exceed the deposited amount, additional deposits will be required. Any

Attachment #5
Adopted Fee Schedule

hearing on the application may be continued pending receipt of the additional deposit.

- D) If extensive staff assistance is required prior to receipt of an application, a deposit will be required at the time the work is requested.
- E) Absent compelling circumstances, the Commission will not normally adjust or waive deposits and/or fees.
- F) All final bills must be paid by the applicant prior to filing of the Certificate of Completion or during other times during the LAFCo process as deemed appropriate by the Executive Officer.
- G) Charges for Reconsideration of a LAFCo determination are the responsibility of the requesting party.
- H) Deposits on file with LAFCo which exceed the cost of processing the application by \$25 or more will be refunded after LAFCo completes its final filings.
- I) Pre-Application Expenses: LAFCo will also charge its pre-application staff time spent reviewing environmental and other documents and participating in the process as the lead agency, as part of the processing costs.

2. LAFCo Staff Charge-Out Rates:

Executive Officer \$82.50/hour
Clerk \$38.50/hour
LAFCo Counsel \$162/hour

3. Miscellaneous Costs

- A) Special Meetings \$1,000 Deposit toward Total Cost
The total cost includes Commissioner per diem, mileage, and staff administrative time.
- B) Staff Research and Studies Project Cost
Charges for staff time begin after the first half-hour.
- C) Agenda Subscription \$12/year
(Faxed or e-mailed agendas provided free of charge upon request.)
- D) Copies of Staff Reports & other documents 10 cents/page

Adopted May 6, 2003 by LAFCo Resolution 2003-02